



**NOTRE DAME OF MARBEL UNIVERSITY**  
**INTEGRATED BASIC EDUCATION DEPARTMENT**  
**Elementary and Junior High School**

Gen. Santos Drive, City of Koronadal 9506  
South Cotabato, Philippines

Telephone Nos.:

Principal's Telefax (+63 83) 228 6609

Elem. Academic Coord. Office 228 6509

Registrar: 228 3872

www.ndmu.edu.ph

**PROCTORING SCHEDULE**  
**TERM 1 - SUMMATIVE TEST 1**  
**July 15 – 17, 2026**

|    |                                                          | July 15 and July 17, 2026 |                      | July 16, 2026             |                     |
|----|----------------------------------------------------------|---------------------------|----------------------|---------------------------|---------------------|
|    | PROCTOR                                                  | STUDENTS                  | CLASSROOM            | STUDENTS                  | CLASSROOM           |
| 1  | ABAPO,<br>Joyce A.                                       | AM<br>7 - St. Thomas      | 7 – ST. THOMAS       | AM<br>7 - St. Thomas      | 8 – ST. MAXIMILLAN  |
|    |                                                          | PM<br>8 – St. Maximillian | 7 – ST. THOMAS       | PM<br>8 – St. Maximillian | 8 – ST. MAXIMILLAN  |
| 2  | ABELLA,<br>Cecilia F.                                    | FLOATER A                 |                      | FLOATER D                 |                     |
| 3  | ARIZALETA,<br>Joey C.                                    | AM<br>7 – St. Jerome      | 7 – ST. JEROME       | AM<br>7 – St. Jerome      | 8 – ST. LUCY        |
|    |                                                          | PM<br>8 – St. Lucy        | 7 – ST. JEROME       | PM<br>8 – St. Lucy        | 8 – ST. LUCY        |
| 4  | ARMADA,<br>Jinky D.                                      | AM<br>7 – St. Albert      | 7 – ST. ALBERT       | AM<br>7 – St. Albert      | 8 – ST. AGNES       |
|    |                                                          | PM<br>8 – St. Agnes       | 7 – ST. ALBERT       | PM<br>8 – St. Agnes       | 8 – ST. AGNES       |
| 5  | ASONG,<br>Ma. Cinderella D.                              | AM<br>9 – St. John        | 10 – ST. SCHOLASTICA | FLOATER C                 |                     |
|    |                                                          | FLOATER B                 |                      |                           |                     |
| 6  | BAUTISTA,<br>Elmer E.                                    | AM<br>7 - St. Thomas      | 8 – ST. MAXIMILLAN   | AM<br>7 - St. Thomas      | 7 – ST. THOMAS      |
|    |                                                          | PM<br>8 – St. Maximillian | 8 – ST. MAXIMILLAN   | PM<br>8 – St. Maximillian | 7 – ST. THOMAS      |
| 7  | BITANGCOR,<br>Rosalie S.                                 | AM<br>9 – St. Ignatius    | 10 – ST. MARCELLIN   | AM<br>9 – St. Ignatius    | 9 – ST. IGNATIUS    |
|    |                                                          | PM<br>10 – St. Marcellin  | 10 – ST. MARCELLIN   | PM<br>10 – St. Marcellin  | 9 – ST. IGNATIUS    |
| 8  | CABUGA,<br>Marie Fe R.                                   | AM<br>7 – St. Bernard     | 7 – ST. BERNARD      | AM<br>7 – St. BERNARD     | 8 – ST. LORENZO     |
|    |                                                          | PM<br>8 – St. Lorenzo     | 7 – ST. BERNARD      | PM<br>8 – St. Lorenzo     | 8 – ST. LORENZO     |
| 9  | CASTELO,<br>Cherry L.                                    | FLOATER C                 |                      | FLOATER A                 |                     |
| 10 | DEL ROSARIO,<br>Christine P.<br>(Bautista, Reynaldo III) | AM<br>7 – St. Jerome      | 8 – ST. LUCY         | AM<br>7 – St. Jerome      | 7 – ST. JEROME      |
|    |                                                          | PM<br>8 – St. Lucy        | 8 – ST. LUCY         | PM<br>8 – St. Lucy        | 7 – ST. JEROME      |
| 11 | DOMINISAC,<br>Elizabeth Rose L.                          | FLOATER D                 |                      | FLOATER B                 |                     |
| 12 | FADERON,<br>Carlo Ceazar A.                              | AM<br>9 – St. Elizabeth   | 9 – ST. ELIZABETH    | AM<br>9 – St. Elizabeth   | 10 – ST. FRANCIS    |
|    |                                                          | PM<br>10 – St. Vincent    | 10 – ST. ELIZABETH   | PM<br>10 – St. Vincent    | 10 – ST. FRANCIS    |
|    | GUILLERMO,<br>Carmelo                                    | AM<br>7 - V. Br. Francois | 8 - V. BR. RUEDA     | AM<br>7 - V. Br. Francois | 7 - V. BR. FRANCOIS |
|    |                                                          | PM<br>8 - V. Br. Rueda    | 8 - V. BR. RUEDA     | PM<br>8 - V. Br. Rueda    | 7 - V. BR. FRANCOIS |





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#### TERM 1 - SUMMATIVE TEST 1

#### July 15 – 17, 2026

|    |                               | July 15 and July 17, 2026        |                     | July 16, 2026                    |                    |
|----|-------------------------------|----------------------------------|---------------------|----------------------------------|--------------------|
|    | PROCTOR                       | STUDENTS                         | CLASSROOM           | STUDENTS                         | CLASSROOM          |
| 13 | GULMAYO,<br>John Louie A.     | <b>AM</b><br>7 – St. Robert      | 8 – ST. AGNES       | <b>AM</b><br>7 – St. Robert      | 7 – ST. ROBERT     |
|    |                               | <b>PM</b><br>8 – St. Blaise      | 8 – ST. BLAISE      | <b>PM</b><br>8 – St. Blaise      | 7 – ST. ROBERT     |
|    | JULIAN,<br>Marrian C.         | <b>AM</b><br>7 - V. Br. Francois | 7 - V. BR. FRANCOIS | <b>AM</b><br>7 - V. Br. Francois | 8 - V. BR. RUEDA   |
|    |                               | <b>PM</b><br>8 - V. Br. Rueda    | 7 - V. BR. FRANCOIS | <b>PM</b><br>8 - V. Br. Rueda    | 8 - V. BR. RUEDA   |
| 14 | LAGUDAS,<br>Marian C          | <b>AM</b><br>9 – St. Bridget     | 10 – ST. FRANCIS    | <b>AM</b><br>9 – St. Bridget     | 9 – ST. BRIDGET    |
|    |                               | <b>PM</b><br>10 – St. FRANCIS    | 10 – ST. FRANCIS    | <b>PM</b><br>10 – St. Francis    | 9 – ST. BRIDGET    |
| 15 | LAMIGO,<br>Maricris S.        | <b>AM</b><br>7 – St. BERNARD     | 8 – ST. LORENZO     | <b>AM</b><br>7 – St. Bernard     | 7 – ST. BERNARD    |
|    |                               | <b>PM</b><br>8 – St. Lorenzo     | 8 – ST. LORENZO     | <b>PM</b><br>8 – St. Lorenzo     | 7 – ST. BERNARD    |
| 16 | LOSARIA,<br>Jomari            | <b>AM</b><br>7 – St. Robert      | 7 – ST. ROBERT      | <b>AM</b><br>7 – St. Robert      | 8 – ST. BLAISE     |
|    |                               | <b>PM</b><br>8 – St. Blaise      | 7 – V. BR. FRANCOIS | <b>PM</b><br>8 – St. Blaise      | 8 – ST. BLAISE     |
| 17 | MAGTULIS,<br>Michelle E.      | <b>AM</b><br>7 – St. Albert      | 8 – ST. AGNES       | <b>AM</b><br>7 – St. Albert      | 7 – ST. ALBERT     |
|    |                               | <b>PM</b><br>8 – St. Agnes       | 8 – ST. AGNES       | <b>PM</b><br>8 – St. Agnes       | 7 – ST. ALBERT     |
| 18 | MISPEROS,<br>Belen D.         | <b>AM</b><br>9 – St. Elizabeth   | 10 – ST. FRANCIS    | <b>AM</b><br>9 – St. Elizabeth   | 9 – ST. ELIZABETH  |
|    |                               | <b>PM</b><br>10 – St. Vincent    | 10 – ST. VINCENT    | <b>PM</b><br>10 – St. Vincent    | 10 – ST. ELIZABETH |
| 19 | PANGANIBAN,<br>Ella Alyssa A. | <b>AM</b><br>9 – St. Martin      | 10 – ST. CLARE      | <b>AM</b><br>9 – St. Martin      | 9 – ST. MARTIN     |
|    |                               | <b>PM</b><br>10 – St. Clare      | 10 – ST. CLARE      | <b>PM</b><br>10 – St. Clare      | 9 – ST. MARTIN     |
| 21 | PESCUELA,<br>Joey F.          | <b>FLOATER E</b>                 |                     | <b>AM</b><br>9 – St. John        | 9 – ST. JOHN       |
|    |                               |                                  |                     | <b>FLOATER E</b>                 |                    |
| 22 | PIÑEDA,<br>Rene D.            | <b>AM</b><br>9 – St. Bridget     | 9 – ST. BRIDGET     | <b>AM</b><br>9 – St. Bridget     | 10 – ST. FRANCIS   |
|    |                               | <b>PM</b><br>10 – St. Francis    | 9 – ST. BRIDGET     | <b>PM</b><br>10 – St. FRANCIS    | 10 – ST. FRANCIS   |
| 23 | QUILALA,<br>Hazel M.          | <b>AM</b><br>9 – St. Peter       | 9 – ST. PETER       | <b>AM</b><br>9 – St. Peter       | 10 – ST. JULIAN    |
|    |                               | <b>FLOATER (Marist Peace)</b>    |                     | <b>PM</b><br>10 – St. Julian     | 10 – ST. JULIAN    |





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|----|-----------------------------|---------------------------------|------------------|---------------------------------|----------------------|
|    | PROCTOR                     | STUDENTS                        | CLASSROOM        | STUDENTS                        | CLASSROOM            |
| 24 | RAFAEL,<br>Irene Q.         | <b>AM</b><br>9 – St. Ignatius   | 9 – ST. IGNATIUS | <b>AM</b><br>9 – St. Ignatius   | 10 – ST. MARCELLIN   |
|    |                             | <b>PM</b><br>10 – St. Marcellin | 9 – ST. IGNATIUS | <b>PM</b><br>10 – St. Marcellin | 10 – ST. MARCELLIN   |
| 25 | RIOJA,<br>MARK DENNIS<br>N. | <b>AM</b><br>9 – St. Peter      | 10 – ST. JULIAN  | <b>AM</b><br>9 – St. Peter      | 9 – ST. PETER        |
|    |                             | <b>PM</b><br>10 – St. Julian    | 10 – ST. JULIAN  | <b>PM</b><br>10 – St. Julian    | 9 – ST. PETER        |
| 26 | TORRES,<br>John Spencer P.  | <b>AM</b><br>9 – St. John       | 9 – ST. JOHN     | <b>AM</b><br>9 – St. John       | 10 – ST. SCHOLASTICA |
|    |                             | <b>PM</b><br>10 – St. Julian    | 9 – ST. PETER    | FLOATER C                       |                      |
| 27 | VINSON,<br>Clarise C.       | <b>AM</b><br>9 – St. Martin     | 9 – ST. MARTIN   | <b>AM</b><br>9 – St. Martin     | 10 – ST. CLARE       |
|    |                             | <b>PM</b><br>10 – St. Clare     | 9 – ST. MARTIN   | <b>PM</b><br>10 – St. Clare     | 10 – ST. CLARE       |

Prepared by:

*Ma. Fe Lucia L. Palma*

MA. FE LUCIA L. PALMA

JHS Academic Coordinator

Noted by:

*Allan C. Sumadic*

ALLAN C. SUMADIC, MA

ES & JHS Principal

Approved by:

*Br. Noel T. Fernandez*

BR. NOEL T. FERNANDEZ, FMS

IBED Director





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**FLOATERS' ASSIGNMENT**  
**SY 2026 - 2027**

| FLOATER | JOB FUNCTIONS                                                                                                                                                                                                                                                                                                                             |
|---------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A and B | <p>Right after the first buzzer, s/he will check as to who among the assigned proctors is not in the examination room assigned for him/her. In case one of the proctors is late or absent, s/he will take his/her place.</p> <p>After the examination, s/he will arrange the test papers and distribute them to the subject teachers.</p> |
| C       | <p>He/She will take charge of the extra copies and will station himself/herself in the hallway of the second floor in such a way that s/he can view all the classrooms in the area.</p>                                                                                                                                                   |
| D       | <p>He/She will take charge of the extra copies and will station himself/herself in the hallway of the first floor in such a way that s/he can view all the classrooms in the area.</p>                                                                                                                                                    |
| E       | <p>He/She will take charge of the extra copies and will station himself/herself in the hallway of the Science Building in such a way that s/he can view all the classrooms in the area.</p>                                                                                                                                               |

Prepared by:

*Ma. Fe Lucia L. Palma*  
MA. FE LUCIA L. PALMA  
JHS Academic Coordinator

